



PACIFIC NORTHWEST TRANSPORTATION SERVICES

Completed Actions: Green, 43 points

Verified on: February 2, 2021

Verified by: Jen Fraser



BUILDING & OPERATIONS

- Windows are double paned or draft-proofed and outdoor entrances and exits have been draft-sealed
- All thermostats set to 16°C when space is typically unoccupied (manual or automated)
- Motion sensors installed in less busy areas and/or "Lights Off" signage posted at light switches
- ≥ 75% of bulb lighting is LED and 100% of tube lighting is T5/T8 fluorescent or LED
- Computers and monitors are turned off in the evenings and on weekends (when not in use)
- ≥ 75% of workstations have laptops or ENERGY STAR®/TCO Certified computers and monitors
- ≥ 75% of office and kitchen equipment are ENERGY STAR® Certified
- All hot water pipes are insulated

WASTE

- At least 6/8 paperless systems are in place: invoices, pay stubs, utility bills, bank statements, receipts, driver logs, quotes, tickets
- All printers set to default double-sided and/or both sides of paper is used before being recycled
- Reusable dishware is provided in place of disposable cups, plates, cutlery, etc. (for staff use including drivers)
- Efforts made to reduce soft plastics AND all soft plastics (shrink wrap, plastic bags etc.) are recycled
- All Styrofoam™ packaging is reused or recycled
- ≥ 1 other hard-to-recycle item is being recycled (pallets, batteries, electronics, lightbulbs etc.)
- Company makes use of recycled parts if available for fleet repairs and upgrades

WATER

- All faucets employ ≤ 6.0 LpM aerators
- All toilets and urinals are ≤ 6.0 LpF
- Water use in vehicle washing has been measurably reduced (ex. less frequent washing, improved water efficiency, water recovery/rainwater capture or choosing a more efficient carwash system/station)

TRANSPORTATION

- Designated bicycle parking provided for staff and clients
- ≥ 50% of staff commute to work by bike, transit, carpooling, EV or walking
- No Idling Policy for site visits and deliveries (3 mins or less) posted publicly
- Company keeps record of each vehicles KPL/MPG and gives preference to the most efficient vehicles
- Improved route planning has reduced driving time and emissions
- Actions have been implemented to reduce emissions from products received (by reducing deliveries, suppliers shift to green fleets, local purchasing, etc.)
- Spill prevention kits on site and in vehicles, policy and staff training to treat spills
- A portion of the fleet (≥ 1 vehicle) have been replaced or undergone significant retrofits to reduce fleet emissions in the last year or actively working towards upgrades

PURCHASING & PRODUCT

- ≥ 3 major office supplies or fleet products are purchased from Vancouver Island Suppliers
- No single use food and beverage products purchased for staff and client use (e.g. coffee cartridges, stir sticks)
- ≥ 75% of office cleaning products and car wash products and eco-friendly (including cleaning products used by commercial cleaners)
- Fleet Purchasing Policy in place for vehicle additions that gives preference to low-emission vehicles
- Sustainable Purchasing Policy in place for office equipment, appliances, furniture, paper products and cleaning supplies
- Company uses retreaded tires where possible

CLIMATE ACTION

- Emissions are measured and reduction plans and targets are set, all are communicated to staff and public
- All emissions are offset (including air travel) with verified carbon credits
- Can clearly show a reduction in emissions within the past 3 years
- Policy in place to repair air conditioning units when leaks and frequent top-ups of refrigerants persist

SOCIAL

- ≥ 50% employees volunteer in a community event or charitable activity on company time (≥ 1 day per year)
- Annual donations made to local environmental or community related charities and non-profits, at an amount of ≥ \$50 per full-time employee

- Environmental sustainability is incorporated into the hiring process, employee orientations, and training programs
- Environmental values and actions are posted publicly online and on the premises
- Employee Health and Wellness Program in place
- Employee traditional benefits package in place

ADDITIONAL

- Additional Action - completed a hydrogen fuel cell study in 2020 and are now working on a conversion pilot project to convert two diesel buses to hydrogen fuel cell